

Position: Industrial Engineer

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| Company: | InSync Solutions | Reports to: | Warehouse Manager |
| Location: | Port Elizabeth | | |

Purpose:

- Investigate and review the utilisation of personnel, facilities, equipment and materials, current operational processes and established practices, to recommend improvement in the efficiency of operations.
- Project Coordination

Responsibilities:

- Schedule and facilitate the execution of continuous improvement projects.
- Plan the layout of the warehouse through developing methods of efficient space utilization, considering the demand, size, weight, and other related factors for items stored.
- Control and assure proper storage conditions for the different products and items based on their specifications.
- Periodically check various transactions and system data entries for their accuracy (System Health).
- Compile and review work instructions for various warehouse processes.
- Develop tools for monitoring and measuring productivity in all areas.
- Prepare periodic reports regarding warehousing function activities and achievements to be submitted to the Warehouse Manager.

Requirements:

- Degree in Industrial Engineering (B.Eng) (No experience required)
- Fully PC literate

Candidates that meet these requirements can forward their CV and salary expectations to mari@insyncsolutions.co.za before 12 September 2014. Starting date would be 1 October.