

Marce

Title: Production Planner & Manufacturing Co-ordinator

Company Overview

Marce Firefighting Technology is an industry leader in the manufacturing of emergency response vehicles and rescue equipment.

Purpose of the Position

This person will be doing the planning and development of project schedules and defining schedules for all different departments as well as doing the co-ordinating of all the manufacturing functions.

Liaising with different departments: Logistics (imports & local), Sales (chassis & pump procurement), Composites (water tank and cab ext.), Fabrication (body components), Design (drawings & BOM),) and manufacturing (production / assembly)

Primary Responsibilities:

- Development of project plan in accordance to contractual delivery date to client.
- Planning raw material requirements for each project
- Prepare procurement schedule and plan in accordance to project/ production requirements.
- Analysis and interprets construction bills of material, scopes, specifications etc, to determine the content and plan manageable work elements
- Working closely with design/drawing office to define laser cutting and bending requirements as per project
- Planning of subcontractor schedules and delivery date for outsource work
- Facilitate buying of Bill of materials as per specific project
- Interface with sales, design, manufacturing, logistics, composites departmental team leaders and reporting on project progress and required deliverables
- Placing and expediting purchase orders of specialized equipment
- Liaise with technical buyer
- Arrange pre-production meetings

- Chairing weekly meetings and Interfaces with project team to identify critical path of projects with departments regarding productions
- Responsible for the production reports on a daily, weekly and monthly basis, in correlation with the Production manager
- Planning and scheduling of warranty services that require major work on the manufacturing floor

Personal Competencies:

- Attention to detail
- Organised
- Strong administration and technical skills
- Solution-oriented
- Flexible
- Proactive
- Self-motivated
- Strong Problem solving abilities
- High stress tolerance

Qualifications:

- Related Tertiary Qualification preferably in Engineering (Industrial)
- Minimum of 5 years' experience in a bespoke manufacturing environment
- Ability to interpretate Solidworks and CAD

Position Type and Salary:

- This is a full-time position, and hours of work and days are Monday to Friday, 7:30 a.m. to 16:30 p.m.
- Salary negotiable and current remuneration will be used as base for salary negotiations

Apply:

- Interested applicants with the required credentials are welcome to send their CV's to danielle@marce.co.za & mohau@marce.co.za
- Closing date is Wednesday 10 June 2015